

**Trustees of Everett Libraries
Minutes
Everett, MA
June 24, 2020**

James LaVecchio Chairperson called the meeting to order at 6:00 pm. In addition to James LaVecchio those in attendance were: Matthew Latanzi, Robin Kelly, Mark Correa, Rocco Pesce, Marlene Zizza, Janet Colameta and Mary Fiorentino

Roll Call

Minutes

Mary Fiorentino made a motion to wave the acceptance of last meeting till our next meeting. Janet Colameta seconded it and all were in favor.

Matthew Latanzi, Esq Interim Director's Report

Staff were working from home but some staff came in and have done an extensive weeding of books.

All FT staff are now back in their respective libraries. Library to Go Program was implemented during the pandemic: Residents are able to request to borrow 5 items and they can either call, email or go online to place request and items are bagged and resident picks them up. Upon return items are quarantined for at least 72 hrs. Program has been very successful at both Parlin and Shute.

Meeting with union today and there will be layoffs and furloughs of library staff. All the part time staff have been laid off indefinitely.

Libraries are not allowed to open to public yet.

Follow up to donation of estate of Kathleen Donnelly

Working on plaque, chair and photo of Ms. Donnelly for both the Parlin and Shute libraries. James LaVecchio made motion to allocate \$2000 from the Kathleen Donnelly Shute Fund and \$2000 from the Kathleen Donnelly Parlin Fund for these items. Marlene Zizza seconded and the board all were in favor of both. To speak to Rob Moreschi at City Hall about plaque ideas and to look through Demco catalogue for furniture.

New Business:

James LaVecchio mad a motion to allocate \$5000 from funds for programs during COVID -19 pandemic. Mark Correa seconded this and all were in favor.

Janet Colameta to work on reach out to local author for remote zoom presentation.

Board also working on ideas of remote paint night, trivia night and board working on ideas to expand outreach to social media and in local newspapers.

Next meeting; TBS

James LaVecchio made motion to adjourn at 7:00 pm. Robin Kelly seconded and all voted in favor.