

**Trustees of the Everett Libraries**  
**Minutes**  
**Everett, MA**  
**January 14, 2020**

James LaVecchio, Jr called the meeting to order at 6:00 P.M. In addition to James LaVecchio, Jr those in attendance were: Janet Colameta, Mark Correia, Christine DeMaria, Kimberly Ferrante, Mary Fiorentino, Rocco Pesce, Marlene Zizza, Mathew Lattanzi, Esq. and Patricia Badolato.

**Public Participation**

There were no participants

**Roll call**

**Minutes**

Mary Fiorentino made a motion to waive the reading of the December 10, 2019 minutes and to accept them.

Janet Colameta seconded the motion. All were in favor and the motion carried.

**Election of Officers**

The election will be postponed until the next meeting.

**Mathew Lattanzi, Esq. Interim Directors Report**

The library has received their State Aid which is \$30,595.00 and has been accredited for 2020. The State Aid has been credited to our account.

A very generous donation of \$400,000.00, \$200,000.00 to Parlin and \$200,000.00 to the Shute libraries was presented to us by the family of Kathleen Donnelly. There is no stipulation as to the spending (general charitable purposes). The Mayor is going to have a plaque made in her honor and the Board will be discussing how to best appropriate the funds for the libraries.

Mathew Lattanzi, Esq. is interviewing 2 Children librarians and a Director this weekend.

Also, he is going to make changes for the librarians regarding the Evergreen system. The Interim Director is going to submit to them on a weekly basis an expenditure report which will allow them to keep track of their spending.

A motion by Marlene Zizza was made to accept the Interim Directors report. It was seconded by Janet Colameta. The motion passed.

**Subcommittee Report**

**Building and Grounds**

**Chairperson Stacy DeMaria**

There was a discussion regarding the roof leaking in the staff room of the Parlin Library.

Facilities has patched all of the areas to get us through the winter weather. The roof cannot be replaced until spring.

**Marketing.**

Nothing to report

**Finance.**

Marlene Zizza and Mark Correia will be getting together to find some events or programs that the librarians will be interested in. They are going to research other libraries to see what they offer.

Further, the two of them will come up with an application for Librarians and others to fill out and submit to the Board to request funds from the various Library gift-accounts to spend on the Library for things like programs and other offerings.

**Calendar of Upcoming Library Events**

The trustees would like the librarians to attend a meeting to discuss what their interests and ideas are.

**Old business**

The Director Interim met with Camille DiPerri President of the Friends and extended an invitation to attend one of the Trustees meetings.

Matthew Lattanzi, Esq. spoke to the Mayor regarding the Little-Public-Library units around the city. He is very interested.

**New business**

Trustee, Janet Colameta would like to propose a field trip for the Madeline English 3<sup>rd</sup> grade students to come to the library, including potential funds for a bus to transport the children. Also, discussion regarding the Librarians going to the school for class visits.

Next meeting will be held on Tuesday, February 11, 2020 at 6:00 P.M.

The meeting adjourned at 7 00 P.M. Mary Fiorentino made a motion to adjourn. Christina DeMaria seconded it.

All voted in favor.

Respectfully submitted,  
Patricia Badolato