

**Trustees of Everett Libraries  
Minutes  
Everett, MA  
January 13, 2021**

James LaVecchio Chairperson called the meeting to order at 6:04 pm. In addition to James LaVecchio those in attendance were: Janet Colameta, Mark Correia, Christina DeMaria, Stacy DeMaria, Kim Ferrante, Mary Fiorentino, Eleanor Gayhart, Robin Kelly, Matthew Lattanzi, and Edna Michelin

**Roll Call**

**Minutes**

Trustee LaVecchio made motion to accept minutes of last meeting and Trustee Colameta seconded it. All were in favor.

**Matthew Lattanzi, Esq Interim Director's Report**

Staff suggestions are now on facebook and on website

Every 2 weeks staff do book and movie lists

Everett Masks are being given out to every library to go bag

Computer program still going strong and very busy.

Jean Daniels is the library aide monitoring this program and is doing very well. Customers can print free from this.

Valentine's event -Librarian Tricia Tow is doing a video on how to make Pop up valentines. People can register and it is free and will accommodate 100 people. Matt will post this to advertise this.

**OLD BUSINESS**

picture of Albert Parlin and repair with plan to help her pick up picture-Trustee Ferrante working on this with Matt. She spoke to Hunt's and they do frames and pictures. Matt to give her dimensions of picture and Mary to send her picture of Mr. Parlin

Trustee Colameta discussed the data bases she reviewed. Some were language learning, travel/discovery and animal and fiction. They all have positives(user friendly, engaging, great content) and feel they will benefit the community. Trustee Gayhart has experience with them and also was positive of them all. Trustee Colameta made motion to fund ½ of the data bases and obtain all 5. Trustee Ferrante seconded it and all voted in affirmative to fund ½ of the price.

**Follow up to donation of estate of Kathleen Donnelly**

Shelf and table have been ordered and chairs are in. Still need to work on plaque. To paint the room a sea sand color by Benjamin Moore.

Kathleen loved Lilly Flower and Sweet Pea and her birthday was in April.

New Business:

Trustee Kelly brought up what day of week meetings will be and group decided to keep Wed at 6

Trustee Michelin discussed if there is a memory wall for former staff who have passed away and group discussed and decided to have bench and tree at Parlin on grounds to commemorate people who have passed.

Trustee Michelin visited the Shute. We need to call ahead to Matt to organize visits.

### **Adjournment**

Trustee Christina DeMaria made motion to adjourn at 6:54 and Trustee Stacy DeMaria seconded it.

Next meeting Wednesday Feb 10, 2021 at 6 pm via zoom