



City of Everett Executive City Planner

The City of Everett seeks an experienced professional for the full-time position of Executive City Planner to be its principle planning and technical resource to the Community Development Department. The successful candidate will have a proven track record in planning, community, and economic development. Reporting to the Mayor, he/she will be responsible for working with various boards, committees, departments and the community. Responsible for day-to-day oversight of the department, the CDBG program, city's zoning ordinance and regulations; assisting and advising persons seeking interpretation of the city's land use and development regulations; coordination with other city departments including inspectional services, engineering and fire; conducting planning and land use related research; and grant writing and administration. Qualifications include a bachelor's degree in urban planning, land use planning or related field, working knowledge of Massachusetts' zoning and subdivision laws and regulations and a minimum of three years experience in municipal planning with direct involvement in administration of zoning regulations. Master's degree and/or AICP certification is desirable. It is anticipated the successful candidate will have advanced organizational, excellent customer service, ability to work well in a team setting, and strong written and oral communication skills. GIS experience is a plus. Salary will commensurate with experience. Excellent benefits. Please send cover letter and resume to Human Resources Department, City of Everett, 484 Broadway, Everett, MA 02149 or email hr@ci.everett.ma.us Applications will be accepted until position is filled. The City of Everett is an Equal Opportunity Employer.