



City of Everett – Everett Public Schools
Mayor Carlo DeMaria
Policy on COVID-19
Effective: Friday, March 13, 2020
(revised March 31, 2020)

Massachusetts currently has over 6000 cases of COVID-19. The doubling time for this virus is 3-4 days continuously. Health professionals have advised that our best and most valuable weapon to combat this pandemic is social distancing, community mitigation, and public health intervention.

Now is the time to act. The City of Everett as of Thursday, March 12th *(Revised on March 31, 2020)* at 7:30pm will be taking the following measures:

- **Everett City Hall** will be closed to the general public until further notice. Circumstances are changing rapidly and we will update you all when it is determined to be safe to reopen
- **Everett Public Schools** will be closed until at least May 4th, per Governors decree. The Everett Public Schools will be providing meals-to-go, breakfast and lunch, from the Everett High School lobby and also the Whittier School Parking lot. These meals will be available Monday through Friday, starting Monday, March 16th until at least Friday April 17, 2020 from the hours of 11:00am -1:00pm, with the exception of Good Friday, April 10th. To be eligible, students must be enrolled in the Everett Public Schools or Saint Anthony's School.
- **Non-Essential City Employees** shall not report to work. Those able to work remotely shall do so.
- **Everett 311** will remain active during the entire closure, regardless of length.
- 311 Hours are as follows: Mon & Thurs. 8am – 7:30pm, Tues. & Wed. 8am – 5pm, Fri, Sat & Sun. 8am – 8pm. Please call for any assistance you might need.
- **City Clerk's Office:** Marriage and Birth Certificates are not imminent therefore will not be available during the time of shut down. The Clerk's Office will communicate with all those planning to be married to ensure proper paperwork is issued prior to the ceremony. Burial permits will be available during the closure. Those seeking burial permits should contact Sergio Cornelio directly at Sergio.cornelio@ci.everett.ma.us or 617-981-0687. Those seeking a license that would be granted through the City Council

or City Clerk's Office will be issued a temporary 30-day permit to ensure compliance with Massachusetts State Law and City of Everett Charter and Ordinances.

- **Connolly Center:** *(revised March 31, 2020)*The Connolly Center will be closed indefinitely. Those who rely on the Connolly Center for daily meals should contact Dale Palma, Program Coordinator at the Connolly Center at Dale.Palma@ci.everett.ma.us or 617-394-2323 or 311
- **Everett Public Libraries:** The Everett Public Libraries will be closed indefinitely. This includes both internal and external programming as well as general library functions.
- **Online Bill-Pay:** The City of Everett offers online bill pay for most transactions. Please utilize the City's website www.CityofEverett.com, which will remain accessible until City Hall reopens.
- **Parking Enforcement:** The City of Everett's parking enforcement will remain active during the closures.
- **Permitting/Code Enforcement:** Building, plumbing, electrical, and gas permits can all be issued via the City's website.
- **Fire Prevention:** Fire Prevention Office in City Hall will be closed indefinitely. The Fire Prevention Office will report to various Fire Houses and the Everett Police Department.
- **DPW:** The Department of Public Works will remain active during the closures as they are considered essential
- **Everett Health and Wellness Center** will be fully closed until further notice.
- **All community meetings** will be postponed or rescheduled as a "virtual" meeting and will be re-broadcast with no editing on ECTV channel 22, the following day.

We understand that this is not convenient; however, it is crucial for the social distancing strategy recommended by the Center for Disease Control and the Department of Public Health. All closures will be reassessed towards the end of the stated closing periods.

***Please note:** With the evolving public health concern, this policy may change at any given time.

Anyone with questions or concerns can contact Chief of Staff Kevin O'Donnell at Kevin.O'Donnell@ci.everett.ma.us or Deanna Deveney, Deputy Director of Communications at Deanna.Deveney@ci.everett.ma.us.